

STAC Minutes

July 11, 2005

Meeting held at: DOC Training Academy

In Attendance:

Adams, Cheri	Kempker, Judy	x Smith, Pat
x Avant, Cheryl	Krause, Guy	Snyder, Mary
Benedict-Wiseman, Geri	Matthews, Mechelle	Struempf, Beverly
Bode-Oliver, Elaine	Mixon-Page, Lorraine	Verslues, Lisa
Brennell, Mary	Mundell, Jessica	x Wilson, Barbara
Charrier, Jim	Oetting, Beth	x Wolken, Gail
x Distler, Karen	Pasley, Jim	x Yahnig, Ed
Hillstrom, Victoria	Robinett, Darlene	
Hope, Steve	x Roesti, Jane	
Horn, Denise	x Russell, Nicki	x Robison, Susie- for Beverly Struempf
x Howard, Bryan	x Scroggins, Cynthia	
Jackson, James	Seiling, Joe	

Co-chairperson Karen Distler called the meeting to order.

As Karen is relatively new to STAC, she introduced herself and gave us an update on the Co-chairperson, Joe Seiling. Joe has indicated that he will be retiring soon although he would stay on as c-chair as long as he was still employed.

Karen sent around a sign in sheet with our work information on it and asked for us to update the information if necessary.

We had an icebreaker "What Moves You?" We choose a mode of transportation that best describes us and why. We introduced ourselves and explained our choices.

Karen asked the group to set ground rules for work at the STAC meetings. Following is the list of what was decided:

- Listen Respectfully
- Intend to Understand
- Be Civil
 - Agree to disagree
 - Reach a final conclusion instead of dragging issues out unless there is reason to do so. Reach decisions by consensus.
 - Don't make it personal.
- COME and Come prepared or send a representative in your place
- Participate
- Modify – open to work
- Courage with consideration (speak up when need to)

- Co-chair will send out reminder of meeting on morning of STAC meeting

We approved the minutes from the last meeting.

Old Business – Karen asked Ed Yahnig if he received any information regarding his e-mail requesting information on supervisory programs. Ed indicated he had received several responses and thanked everyone for their input. Karen asked Ed to send an e-mail updating us on his responses.

Karen and Joe met with Edward Williams at OA earlier in the month. Karen indicated it was a very positive meeting. Karen and Joe explained their vision for STAC's work and discussed the committees organized at the June meeting. Karen and Joe are going to be meeting with PAB to introduce themselves, discuss STAC's work, and ask them some questions for further clarification.

Jane Roesti, MDC, gave a short presentation. She had recently attended the national ASTD conference where she had attended a session about using music as a training aid facilitated by Len Millbower. Jane gave us a short summary of the session and an example of one her sessions where she uses music. She also talked about copyrights for using music in training.

The group broke up into committees. Representatives for three committees were present: Curriculum Development, Policy and New Initiatives/Research. Karen provided each committee a form to work with in order to establish the name of the committee and its goals. After approximately 15 minutes we came back together and reported to the group. Committee names and goals were given as follows:

- **Policy-** To develop recommendations on Missouri's statewide training policy including the Management Training Rule and issues concerning professional development for all state workforce employees
- **Curriculum Development-** To implement and facilitate initiatives for leadership and development for state of Missouri employees
- **Training Trends and Initiatives-** To explore and examine new trends and initiatives in public and private sectors as it relates to training.

Karen indicated that in the next meeting we will continue committee work to develop an action plan of work by reviewing the Strategic Plan and 1999 Management Training Rule.

We were reminded that the next meeting will be on August 8, 2005 at the Bennett Spring Room, DNR Conference Center, 1738 East Elm.

Meeting adjourned.